

26th of January 2024

Dear Sir/Madam,

Invitation to apply for grant funding under the Transforming Energy Access (“TEA”) platform 2nd Independent Mid Term Review

The Foreign Commonwealth and Development Office (FCDO) wishes to commission an independent mid-term review of the [Transforming Energy Access \(TEA\) platform](#). Carbon Trust, acting as delivery lead for the Research Programme Delivery Consortium (RPDC) of the Transforming Energy Access (TEA) platform, will engage a consultant or consortium to conduct an impartial, external review of the platform. Although contracting will be conducted through Carbon Trust, the oversight of this review will be handled with a strong amount of impartiality, and regular review from the FCDO to ensure continued transparency and fairness in the review process. This review aims to provide insights and recommendations to enhance the platform’s delivery impact, including that of the RPDC. It will also involve a separate, comprehensive Value for Money (VfM) assessment of the platform, including of the four Tier 1 TEA delivery partners, building upon a [previous assessment conducted in 2020](#), which will require specialist VfM skills.

The purpose of the mid-term review is to assess the extent to which and how well TEA is achieving its [intended objectives](#) and to identify areas for improvement. The knowledge generated will contribute to strengthening the TEA platform in its remaining delivery period to March 2027, and documenting key data on management and delivery that can be reviewed during the final review of the platform expected in 2027.

The maximum budget for this project is up to £120,000 (although scoring will consider value for money and absolute cost criteria), and it is envisaged that the work will be undertaken over a 7-month period from contracting, with final deliverable sign-off requested no later than 31st of December 2024. Please read the Project Terms of Reference (ToR) (Schedule 1) attached to this document for more information.

The Request for Applications (RFA) consists of the following documents:

- Description of RFA (this document);
- Terms of Reference (Schedule 1);
- Form of Application (Schedule 2);
- Grant Price Calculation Sheet (Excel template).

Should your application be successful, an Offer of Grant letter, the Project Scope (including your project plan and tender submission), and our Offer of Grant Conditions will form the grant agreement for “Transforming Energy Access 2nd Mid Term Review” (the “Grant Agreement”) between you and the Carbon Trust.

Unless informed to the contrary, please send RFA and all communications by e-mail to the following e-mail address: gabrielle.coeuille@carbontrust.com

THE CARBON TRUST

Level 5, Arbor, 255 Blackfriars Road, London SE1 9AX, UK
T: +44 (0)20 7170 7000 F: +44 (0)20 7170 7020 E: info@carbontrust.com www.carbontrust.com

RFAs must be submitted by the deadline of 22nd of March 2024. Any RFAs received after this date will be deemed non-compliant. Your RFA must consist of the following, the contents of which are described below:

- Tender Submission (PDF) – template not provided;
- Signed Form of Application (PDF) – template provided;
- Grant Price Calculation Sheet – template provided.

The timeline for this procurement process is as follows:

Activity	Date
RFA opens	26 th of January 2024
Deadline for receipt of clarification questions	20 th of February 2024
Clarification document published ¹	23 rd of February 2024
Submission of full application	22 nd of March 2024
Successful application announcement	12 th of April 2024
Envisaged Grant award date	1 st of June 2024 (latest)

Please e-mail any clarification questions, including questions about the timing of the RFA, to gabrielle.coeuille@carbontrust.com any time before 17:00 GMT 20 February 2024. The complete set of questions and all answers will be published in the Clarification Document on the Carbon Trust and TEA websites by the 23rd of February 2024, and will hence be visible to all potential applicants.

For information about the TEA platform, please see the [TEA website](#).

We look forward to receiving your application.

Yours sincerely,

Gabrielle Coeuille

For and on behalf of

THE CARBON TRUST

¹ A Clarification Document will not be published if no clarification questions are received in relation to this RFA

**INVITATION TO APPLY FOR GRANT FUNDING FCDO
TRANSFORMING ENERGY ACCESS (“TEA”) PLATFORM
- FOR -**

**Transforming Energy Access (TEA)
2nd TEA Mid Term Review**

THE CARBON TRUST

Level 5, Arbor, 255 Blackfriars Road, London SE1 9AX, UK

T: +44 (0)20 7170 7000 F: +44 (0)20 7170 7020 E: info@carbontrust.com www.carbontrust.com

The Carbon Trust (registered no. 04190230) is a private company limited by guarantee, registered in England and Wales at Level 5, Arbor, 255 Blackfriars Road, London SE1 9AX, UK.

Introduction

- 1.1 This Request for Applications (“RFA”) has been prepared by the Carbon Trust for the purpose of inviting proposals and applications in respect of Transforming Energy Access (TEA) 2nd TEA Mid Term Review Project under the FCDO’s Transforming Energy Access (“**TEA**”) platform.
- 1.2 The process will be conducted in a manner that ensures applications are evaluated fairly to determine the best value for money (VfM).
- 1.3 This RFA comprises:
 - (1) this RFA;
 - (2) the Project Terms of Reference (ToR);
 - (3) the Offer of Grant Conditions and letter.

2 The Scope

- 2.1 The Foreign Commonwealth and Development Office (FCDO) wishes to commission an independent mid-term review of the Transforming Energy Access (TEA) platform. Carbon Trust, acting as delivery lead for the Research Programme Delivery Consortium (RPDC) of the Transforming Energy Access (TEA) platform, will engage a consultant or consortium to conduct an impartial, external review of the platform. Full information can be found in Schedule 1: Terms of Reference (ToR)
- 2.2 These objectives of the project are more particularly described in the Project ToR set out in Schedule 1 to this RFA.
- 2.3 The agreement to fund the relevant project will be a grant agreement, with budgets approved annually if applicable. The anticipated commencement date for the project is on or before the 1st of June 2024.
- 2.4 The Carbon Trust places importance on VfM and an approach to providing the Services which will deliver cost and time efficiencies for the Carbon Trust.
- 2.5 The funding for this project will be made by way of grant under the TEA platform, funded by the FCDO and managed by the Carbon Trust. The grant agreement will reference and flow down FCDO’s grant terms and conditions, due diligence pre-requisites and claims verification requirements. All payments of funding will be made in arrears (on a quarterly basis) for eligible and approved expenses incurred.

3 Instructions to Applicants

- 3.1 Please read the instructions relating to the application process. Failure to comply with them or to return any of the required documents or information by the due date and time may invalidate your application.

4 Questions about this RFA

- 4.1 The Carbon Trust’s **Point of Contact for all communications is Gabrielle Coeuille at gabrielle.coeuille@carbontrust.com**. All questions relating to this RFA must be submitted by e-mail to the Point of Contact. Please insert **TEA_MTR_012024** in the e-mail title line for all communications. This is the contract reference.
- 4.2 All questions must be submitted no later than 17.00 hours on the 20th of February 2024. Questions submitted after this deadline are unlikely to be answered.
- 4.3 Questions may include queries relating to the Project Scope, the Offer of Grant Conditions, or if you have difficulty in providing the information requested. Questions should clearly reference the paragraph in the document to which the question relates. To the extent possible, questions should be aggregated and sent in one e-mail rather than in separate e-mails.

5 Answers to Applicants' Questions

- 5.1 Answers to questions will be circulated by e-mail to all applicants, other than those who have made a “no application” notification (see Item 9). The Carbon Trust expects to circulate all answers on the 23rd of February 2024, but may circulate some or all answers before or after this date if it considers this to be appropriate. All questions (which will be anonymised) and answers will be circulated to all applicants.

6 Clarifications made or required by the Carbon Trust

- 6.1 In addition to answering questions from applicants, the Carbon Trust may also, in its discretion, issue further clarifications at any time if it considers this to be appropriate.
- 6.2 The Carbon Trust may also (in its absolute discretion) request clarification during the evaluation phase of any aspect of an applicant's application. Applicants are asked to respond to such requests promptly. Vague or ambiguous answers are likely to score poorly.

7 Submission of variant applications

- 7.1 Variant applications will be considered. However, any variant must be submitted in addition to a standard application. All variants must meet the minimum requirements as set out in this RFA (including in the Project ToR). The Carbon Trust may exercise absolute discretion in respect of its consideration of variant applications and the award of a grant based upon a variant application.
- 7.2 Limited variations from the requested scope of work will be considered where they can be shown to demonstrably add additional value and insight to the overarching output ambition of the project. Considerations of what is considered to be 'additional value', will be made wholly at the Carbon Trust's discretion.

8 Pre-Application Briefing

- 8.1 N/A

9 No Application Notification

- 9.1 If you decide not to submit an application, please inform us of this (ideally including your reasons) by e-mail to the Point of Contact (see Item 4.1) by the 22nd of March 2024.

10 Structure of Application

- 10.1 Your application must explain how you will meet the Carbon Trust's requirements as described in the Project ToR. You must also provide the other information and documentation required by this RFA, including the signed Form of Application contained in Schedule 2.

11 Cost and Budget

- 11.1 Please complete the Grant Pricing in the template provided, breaking down the costs by work package (Scope of Work) and in labour/expense costs (Finance Forecast).
- 11.2 All budget figures must be stated in sterling and exclude VAT. A full breakdown of prices and rates must be given. Applicants must state whether the prices include or exclude any expenses or other charges and what those charges and expenses will be.
- 11.3 All prices and day rates must remain fixed for the duration of the contract. Applicants must make it clear whether prices will remain fixed thereafter and, if not, on what basis they will increase. Applicants should note that the Carbon Trust would not expect prices after the first two years to rise other than annually and by an appropriate indexation figure. All such price or rate increases would require justification. The Carbon Trust would also expect to see discounts for volume or in the event of contract extensions.

12 Intellectual property

- 12.1 All intellectual property rights in this RFA and all material provided by the Carbon Trust to applicants in connection with this RFA shall be and remain the property of the Carbon Trust.
- 12.2 The intellectual property in all deliverables shall be owned by the grant recipient as set out further in the Grant Conditions. No third-party intellectual property shall be included in any deliverable without the Carbon Trust's prior written consent.

13 Anti-Bribery

- 13.1 The Carbon Trust requires full compliance with the Bribery Act 2010. All applicants must be familiar with and comply with all applicable law.

14 Conflicts of Interest

- 14.1 Applicants are required to declare in their proposals any conflict or potential conflict of interest and provide clear details of their plan for managing this. It is possible that there may be circumstances where the Carbon Trust (in its absolute discretion) considers that such a conflict or potential conflict of interest would not be manageable or acceptable, in which case, the Carbon Trust may reject the application.

15 Confidentiality

- 15.1 Applicants must treat all information supplied in connection with this RFA as strictly confidential. Neither this document, nor any part of it nor any other information supplied in connection with it may, except with the prior written consent of the Carbon Trust, be published, reproduced, copied, distributed or disclosed to any person other than in confidence to the recipient's advisers, nor used for any purpose other than consideration by the recipient of whether or not to submit an application.
- 15.2 By receiving and reviewing this RFA and/or by submitting an application, the applicant agrees that it has a binding obligation to preserve the confidentiality of all such information.
- 15.3 This RFA and its accompanying documents shall remain the property of the Carbon Trust and must be returned promptly (without retaining any copies or reproductions) on demand.

16 Interviews and Site Visits

- 16.1 N/a

17 Evaluation of Applications

- 17.1 Applications will be evaluated on the basis of the following criteria:

Criteria	Weighting
<p>Proposed approach:</p> <ul style="list-style-type: none"> • In the Proposal, Applicants are required to provide a clear and detailed description of how they plan to deliver the work for this project, specifically on assessing the extent to which and how well TEA is achieving its intended objectives and identifying areas for improvement. • In the Proposal, Applicants are required to provide a plan for their delivery of a comprehensive Value for Money (VfM) assessment of the platform. This requires specialist VfM assessment skills, which may be fulfilled with partnership of an external delivery partner. 	<p>30%</p>

<ul style="list-style-type: none"> • The description should include an initial overview of the approach, followed by a description of how each Work Package and task will be delivered. These should be well proposed and demonstrate value add. • Also, Applicants need to justify how their proposed approach meets the objective of the 2nd Mid Term Review (MTR). Ideally, the applicant will clearly link the objectives to the activities in the proposal and demonstrate their impact. The five objectives of the MTR project are; <ol style="list-style-type: none"> 1. Assess the relevance of TEA platform design, theory of change and the validity of the assumptions in light of the results achieved to date. Focus will be on the TEA Theory of Change and approach, further to the 2021 scale-up, although the full arc of the platform from 2016 will be considered. 2. Identify supporting factors and constraints that have led to achievement or lack thereof. 3. Assess the management and implementation of the TEA platform including approach to delivery, coordination, and partnerships. 4. Assess the VfM of Tier 1 delivery partners, including their management of Tier 2 delivery partners (building on the 2020 assessment). 5. Identify and document lessons learned and recommendations to enhance the TEA platform. 	
<p>Sector knowledge and experience in research and writing research reports:</p> <ul style="list-style-type: none"> • In the Proposal, Applicants should elaborate on their experience of the criteria described (see Schedule 1) and explain how this is relevant to the application. • In addition, Applicants should provide at least two examples (with reference to specific roles, responsibilities, and activities the Applicant undertook) of previous work. These should include evidence of the consultant or organisation's expertise in delivering capacity development, training, or coaching within the energy access/clean energy/innovation sector, and expertise in bid writing for donor funding which illustrates the Applicant's skills, capabilities, and experience in all of these areas (Applicants may wish to make reference to submitted examples of previous work for other clients). • Applicants are advised that experience is considered a key important criterion and partnerships with other companies to support certain areas of experience are welcomed. All experience / case studies should be attached as an appendix to the Proposal. • Clearly detail, with actionable points, how they plan to remain impartial in their review, and include the FCDO in their reviewing process. The applicant should also use examples that demonstrate how they have achieved this in previous projects. 	30%

<p>Staff skills:</p> <ul style="list-style-type: none"> • Applicants are required to provide detailed CVs/Resumes for any key personnel who will be involved with this Grant Agreement together with proposed Project structure, intended position of the key personnel in the Project, and main responsibilities. CVs should include professional memberships of proposed staff working on this Project. These should propose appropriate team structures. • Applicants should elaborate on the most relevant skills of the key personnel that will be involved in the Project. • Please include an example of similar work (e.g. impartial programme review and VfM assessment) performed by the proposed staff members, explaining how this is relevant to the Approach to Work. Previous delivery of an independent review project is desired. 	20%
<p>Grant price:</p> <ul style="list-style-type: none"> • In the Grant Price Calculation Sheet, Applicants are required to provide day rates for all staff grades and to input the days involved in each Work Package. Please note that the maximum budget for this component is £120,000 (although scoring will consider value for money and absolute cost criteria), and it is envisaged that the work will be undertaken over a 7-month period from contracting. • The applicant should demonstrate where and how they will deliver additional VfM, alongside proposing the right staff for the project. • In the Grant Price Calculation Sheet, Applicants are required to provide a cost breakdown by Work Package in the Scope of Work tab, and day rates of personnel completing the work as specified in section 5, and all expenses need to be detailed in the Finance Forecast tab. <ul style="list-style-type: none"> ○ Applicants are required to specify expected expenses separate from the estimated budget for each Work Package. ○ The Grant Price will be assessed on the price for the Approach to Work (which includes the price of the Work Packages in the Scope of Work and any Alternative Work proposed by the Applicant). ○ Expenses should be included within the Grant Price Calculation Sheet. • Applicants will be required to confirm or comment on their ability to carry out the activities detailed in the Scope of Work within the initial term of the Grant Agreement and provide an outline plan of work. 	15%
<p>Project management:</p> <ul style="list-style-type: none"> • Applicants are required to describe how they will manage the Project using appropriate resources and describe how they will work with the various stakeholders to get information. Applicants should show evidence of project 	5%

management skills within the team alongside a clear stakeholder engagement plan, which considers the special context of impartial independent review work. We would like to see a work chart e.g. a Gantt chart to show the project timeline. Applicants should demonstrate their ability to carry out the activities detailed in the Scope of Work within the initial term of the Grant Agreement. A clear Gantt chart or workplan should show reasonable and achievable timelines.

18 Scoring Matrix for technical and quality criteria

18.1 Applications will be scored in relation to non-pricing criteria on the basis of the following matrix.

0	Completely fails to meet required standard or does not provide a proposal.
1	Proposal significantly fails to meet the standards required , contains significant shortcomings or is inconsistent with other proposals.
2	Proposal falls short of achieving expected standard in a number of identifiable respects.
3	Proposal meets the required standard in most material respects but is lacking or inconsistent in others .
4	Proposal meets the required standard in all material respects.
5	Proposal meets the required standard in all material respects and exceeds some or all the major requirements.

19 Cessation of Procurement or Alteration of Process

- 19.1 The Carbon Trust reserves the right to terminate this process or to change any aspect of the application process at any time.
- 19.2 The Carbon Trust is not bound in any way to accept the lowest budget or any application. Unless any applicant makes a formal statement in its application to the contrary, the Carbon Trust reserves the right to accept an application either in whole or in part. The Carbon Trust reserves the right to accept more than one application.
- 19.3 You will not be entitled to claim from the Carbon Trust any costs or expenses which you may incur in preparing your application or in respect of the application process. This applies whether or not your application is successful and regardless of whether or not the application process is changed, the process is terminated, or a grant is awarded.
- 19.4 Nothing in this RFA or any other communication made between the Carbon Trust and/or its representatives and any person shall constitute an agreement, contract, or representation (except for a formal award of grant made in writing by the Carbon Trust). Receipt by the applicant of this RFA does not imply the existence of an agreement or commitment by or with the Carbon Trust for any purpose and applicants should note that this

RFA may not result in the award of any grant funding.

20 Applicants Should Note

- 20.1 The information contained in this RFA and the supporting documents, and in any related written or oral communication, is believed to be correct at the time of issue or making but the Carbon Trust will not accept any liability for its accuracy, adequacy or completeness and no warranty is given as such. The information given by the Carbon Trust does not purport to be all inclusive or to include all the information that an applicant may require.
- 20.2 Applicants should note that, in the event that an application is considered to be fundamentally unacceptable on a key issue, regardless of its other merits, that application may be rejected.
- 20.3 The Carbon Trust may in its discretion exclude applicants that specify an intention to negotiate the Conditions of Grant. Notwithstanding this, any proposed amendments must be submitted in your application. Adjustments not expressly set out in precise form in applications will not be considered.
- 20.4 It is the responsibility of applicants to obtain at their own expense all additional information necessary for the preparation of their application. No claims of insufficient knowledge will be accepted.

21 Instructions for Return of Applications

- 21.1 Applicants including prices must remain open for acceptance until 90 days after the closing date.
- 21.2 You must submit your application in PDF and Excel format via e-mail to gabrielle.coeuille@carbontrust.com (contact referred to in Item 4.1). Applications must be received by the Carbon Trust **by no later than 17.00. on the 22nd of March 2024.** It is your responsibility to ensure that your application is delivered no later than the appointed time.
- 21.3 Late applications will not be considered unless the Carbon Trust, in its sole discretion, decides to do so and is satisfied that the delay was caused by reasons outside of your control.

22 Unsuccessful Applications

- 22.1 Applicants will be informed if they have been unsuccessful following a final decision to award to the grant to the successful applicant(s).

23 Summary of Application Process Timetable

- 23.1 Set out below is a summary of the timetable that applies to this procurement. The Carbon Trust reserves the right to alter this timetable by notice to applicants.

Schedule 1: Project Terms of Reference (ToR)

Transforming Energy Access 2nd Mid Term Review

Project title: 2nd TEA Mid Term Review
Project Dates: June 2024-December 2024
Maximum budget: Up to £120,000
Carbon Trust Manager: Gabrielle Coeuille

We encourage consultants/organisations from TEA's target countries to apply.²

Introduction

The Foreign Commonwealth and Development Office (FCDO) wishes to commission an independent mid-term review of the Transforming Energy Access (TEA) platform. Carbon Trust, acting as delivery lead for the Research Programme Delivery Consortium (RPDC) of the [Transforming Energy Access \(TEA\)](#) platform, will engage a consultant or consortium to conduct an impartial, external review of the platform. Although contracting will be conducted through Carbon Trust, the overseeing of this review will be handled with a strong amount of impartiality, and regular review from the FCDO to ensure continued transparency and fairness in the evaluation process.

This review aims to provide insights and recommendations to enhance the platform's delivery impact, including that of the RPDC. The focus of this 2nd mid-term review will be on the TEA Theory of Change and approach since the 2021 [scale-up](#) of the platform [announced](#) at COP26, although the full arc of the platform from 2016 and the findings of a previous mid-term review conducted in 2020 will be considered.

It will also involve a separate, comprehensive Value for Money (VfM) assessment of the platform, including of the four Tier 1 TEA delivery partners, also building upon a previous assessment conducted in 2020, which will require specialist VfM skills.

About TEA

TEA (2016-2027, £265m budget) is the flagship FCDO research and innovation platform, supporting early-stage testing and scale-up of innovative clean energy technologies and businesses models for developing countries. The platform was [scale-up at COP26](#) in Glasgow in November 2021, and its second phase officially started in April 2022. TEA is currently delivered via four Tier 1 implementing partners - the Carbon Trust, Innovate UK, Shell Foundation, and the World Bank's Energy Sector Management Assistance Program (ESMAP) – who in turn provide funding to a network of more than 750 innovators, academics, entrepreneurs, and civil society partners delivering research and innovation activities in more than 60 countries.

Purpose

The purpose of the mid-term review is to assess the extent to which and how well TEA is achieving its intended objectives and to identify areas for improvement. The knowledge generated will contribute to strengthening the TEA platform in its remaining delivery period to March 2027, and documenting key data on management and delivery that can be reviewed during the final review of the platform expected in 2027.

² Please see Appendix 1 for the list of FCDO target countries.

Objectives

- a. Assess the relevance of TEA platform design, theory of change and the validity of the assumptions in light of the results achieved to date. Focus will be on the TEA Theory of Change and approach, further to the 2021 scale-up, although the full arc of the platform from 2016 will be considered.
- b. Identify supporting factors and constraints that have led to achievement or lack thereof.
- c. Assess the management and implementation of the TEA platform including approach to delivery, coordination, and partnerships.
- d. Assess the VfM of Tier 1 delivery partners, including their management of Tier 2 delivery partners (building on the 2020 assessment).
- e. Identify and document lessons learned and recommendations to enhance the TEA platform.

The following questions should be considered as part of the review:

1. How well is TEA aligned to and delivering against the "[TEA Scale-Up Business Case 2021](#)", and updated TEA theory of change?
2. How well is TEA delivering against its logframe outputs/outcomes, are Key Performance Indicators (KPIs) the most relevant, and are results reported by partners accurate?
3. How effectively are TEA delivery partners collaborating, and to what extent is this contributing to improved outcomes or efficiencies, etc?
4. To what extent is TEA effecting transformative change towards delivery of SDG7, including an assessment of TEA's contribution to ICF KPI5³? (Note: where available we would like the review to document strong examples of transformational change generated by TEA and how the platform is contributing to the energy access ecosystem and SDG7).
5. How well is TEA working with other FCDO and Ayrton Fund programmes to maximise transformative change within the energy access sector?
6. How is TEA perceived by external stakeholders (businesses, universities, and other beneficiary organisations) and end use customers?
7. How well is TEA communicating its activities externally both at the programme and individual implementer level?
8. How well is the Carbon Trust led-RPDC functioning and what could it be doing to better support delivery partners?
9. How well is TEA working to practically ensure a just and inclusive energy transition in which "no one is left behind", including women and those with disabilities, and supporting and enabling southern leadership in research and innovation activities?
10. How well is TEA providing Value for Money (VfM) against the 5E's (Economy, Efficiency, Effectiveness, Cost-Effectiveness, Equity - see Appendix 2 for more information), have delivery partners implemented the 2020 VfM assessment recommendations, and are there any VfM areas that the platform could still improve on?

³ TEA Logframe KPI5 - TEA transformational change score (0-4), following [ICF KPI 15 methodology](#) and determined at the mid-term review and final review stage.

Deliverables and key activities

The key deliverables of this review to be approved by the FCDO are:

- In-Person Kick-off meeting
- Inception Report and Workplan
- Draft and Final Review Report (including summary of the full VfM Assessment Report below)
- Draft and Final VfM Assessment Report
- Presentation and PPT summarising Final Report to RPDC and FCDO

Methodology

The review methodology is expected to use a mix of qualitative and quantitative methods, to be outlined in the proposal, and fully defined and approved as part of the inception report. The review should involve interviews with TEA stakeholders, including co-funders, delivery partners, innovators/researchers, steering group members, a selection of external stakeholders, and draw on feedback from end-use customers or beneficiaries (e.g., 60Db surveys).

We welcome original approaches to delivering the scope above. We suggest that the following activities are considered as part of the review (noting that this is not an exhaustive list):

- Conduct desk review, design methodology, evaluation criteria, inception report and workplan, including identifying and requesting key datasets needed.
- Prepare relevant questionnaires.
- Identify external stakeholders to be interviewed in close collaboration with the RPDC and FCDO.
- Coordinate and set up interviews.
- Conduct interviews and prepare transcripts, as well as extracting key data points.
- Review the TEA platform against the TEA Scale-Up Business Case and Theory of Change.
- Conduct a review of the TEA Logframe and KPI measurements for relevance and results accuracy.
- Document strong examples of transformational change and successes generated by TEA.
- Explore and extract lessons from any areas where TEA has failed or not delivered at the transformational level intended.
- Conduct a review of the delivery of the TEA Gender, Equity, and Social Inclusion (GESI) strategy.
- Assess and document the VfM performance of the TEA Tier 1 delivery partners against the 5E's (Economy, Efficiency, Effectiveness, Cost-Effectiveness, and Equality).
- At a high level, review, compare, and contrast the VfM of similar scale international development programmes, as well as options for supporting services and techniques used to maximise impact.

Timeline

The review is expected to be carried out between June 2024 and December 2024. A tentative timeline is shown below.

Activity	Date
RFA issued	26 th of January 2024
Deadline for receipt of queries from Applicants	20 th of February 2024
Date for Carbon Trust's response to queries	23 rd of February 2024
Non-application notification and application deadline.	22 nd of March 2024
RFA Deadline	22 nd of March 2024
Successful and unsuccessful applicants notified	12 th of April 2024
Start date of contract (latest)	1 st of June 2024
Submission of final, signed off review deliverables (latest)	31 st of December 2024

Professional Qualifications

The evaluation team should have:

- Knowledge and experience in evaluation methods and conducting reviews of large-scale international development programmes.
- Knowledge and experience in the clean energy access and transition space.
- Knowledge and experience in reviewing organisational and programme VfM.
- Appropriate gender balance and southern perspective.



Schedule 2: Form of Application

TO: The Carbon Trust

DATE: [Applicant to insert date]

PROVISION OF: Application for Grant Funding to deliver the independent Mid-Term review of Transforming Energy Access platform

We [applicant to insert name(s)] the undersigned, having examined the RFA and all other schedules, do hereby apply as specified in those documents and in accordance with the attached documentation to the Carbon Trust in accordance with the Contract described in the RFA.

If this offer is accepted, we will execute such documents in the form of the Contract within 10 days of being requested to do so.

We agree, with the intention that we should be legally bound, to comply with the provisions on confidentiality set out in the RFA.

We further undertake by submitting this application to the Carbon Trust that:-

- the amount of this Application has not been calculated by agreement or arrangement with any person other than the Carbon Trust or been communicated to any third party prior to the submission of this application.
- we accept the terms and conditions contained within the RFA (including the Transforming Energy Access Conditions of Contract) and agree that they shall (in unamended form) constitute the terms and conditions of the Contract.
- Our Application including prices shall remain open for acceptance for 90 days.

We confirm that the signatory of this Form of Application has all requisite authority to sign this document and we confirm that we have complied with all the requirements of the RFA.

Signature.....

Name.....

Position.....

For and on behalf of

[NAME OF APPLICANT]

Appendix 1: FCDO target countries

UK aid is restricted to overseas development aid (ODA) eligible countries. ODA eligible countries targeted by the TEA platform include:

All countries in Sub-Saharan Africa (excluding South Africa).

South Asia:

- Afghanistan
- Bangladesh
- India (only as part of multi-country projects)
- Maldives
- Nepal
- Pakistan
- Sri Lanka

Indo-Pacific (ODA-eligible ASEAN)

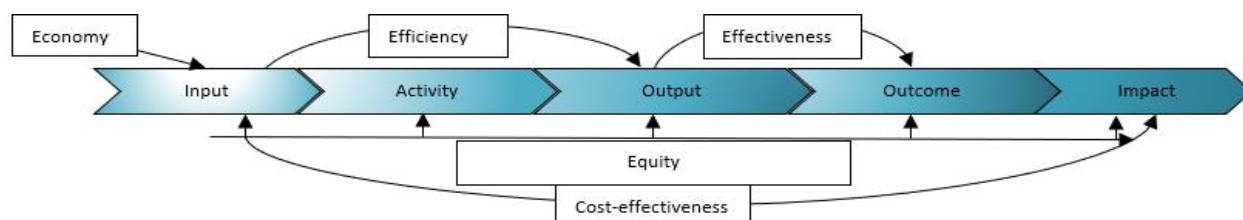
- Cambodia
- Indonesia
- Laos
- Malaysia
- Myanmar
- Philippines
- Thailand
- Vietnam
- Timor-Leste (not officially part of ASEAN)

Indo-Pacific (Pacific Islands)

- Federated States of Micronesia
- Fiji
- Kiribati
- Marshall islands
- Nauru⁴
- PNG
- Samoa
- Solomon Islands
- Tonga
- Tuvalu
- Vanuatu

⁴ Nauru exceeded the high-income threshold in 2019 and 2020. In accordance with the DAC rules for revision of the ODA country list, if it remains a high-income country until 2022, it will be proposed for graduation from the list in the 2023 review, in which case it will stop being an ODA-eligible country.

Appendix 2: Summary of FCDO's Value for Money Approach



Definition	Financial, human & material needs; recognition of a problem or goal	Actions taken or work performed to mobilise inputs for specific outputs	Products, capital goods and services which result from an intervention(s)	Likely or achieved short-medium term effects of outputs of said intervention(s)	Primary & second long-term effects of intervention – direct & indirect
Programme	<i>e.g. Recognise link between disease in children & chance of poverty; staff, budget, and resources</i>	<i>e.g. Procurement of vaccines</i>	<i>e.g. Children vaccinated</i>	<i>e.g. Children less susceptible to major childhood diseases</i>	<i>E.g. poverty reduced</i>
Consular	<i>e.g. Recognition of inequalities in foreign judicial system; consular staff, budget and resources</i>	<i>e.g. lobbying of relevant foreign officials</i>	<i>e.g. entry into force of foreign law in line with UK priority of equality in justice</i>	<i>e.g. victims of crime empowered to give evidence in foreign judicial system, leading to convictions</i>	<i>E.g. foreign country remains a tourist destination as global trust in judiciary system maintained</i>
Geo-strategic	<i>e.g. Goal to obtain ASEAN Dialogue Partner status by October 2021; staff, budget and resources</i>	<i>e.g. Targeted bilateral engagement between UK ministers and their ASEAN counterparts</i>	<i>e.g. ASEAN member states support the UK's bid to become a dialogue partner</i>	<i>e.g. The leaders of all 10 ASEAN member states want to approve our Dialogue Partner bid by October 2021.</i>	<i>E.g. the UK is confirmed as a new Dialogue Partner at the ASEAN Leaders Summit in October 2021</i>