

Service Operation Vessel (SOV) tender benchmarking- Clarification Questions and Responses

ID	Document Reference	Question	Response
1	SoW Template	The Scope of Work document appears empty	The Scope of Work template is provided as an example of the contract documentation used. A detailed project scope of work is included within the Invitation to Tender. For clarity, the Scope of Work PDF has been renamed 'Scope of work template'.
2	ITT – detailed scope	Description of the OWA cost model	The OWA Cost Model draws on cost data from projects across the five OWA workstreams. The preferred bidder will be expected to provide and summarize relevant cost data from the project in a Cost Model Data Input Sheet which will be supplied by the Carbon Trust.
3	ITT – detailed scope	Will relevant charter tender documents be provided through the Carbon Trust / OWA or is the Contractor expected to provide them	Relevant or example charter tender documents may be provided by the OWA partners if necessary but it would be beneficial for the preferred bidder to either have access to, or be able to source independently.
4	ITT document	It is highly likely that the current SOV tender and documentation will be restricted by non-disclosure agreements (NDAs). Will the OWA partners support release or sharing of tender documentation	The project will be delivered under an umbrella mutual NDA between the preferred bidder, Carbon Trust and OWA partners. As above, OWA partners, at their discretion and where possible may share example documentation if deemed necessary.
5	General	Will a template for the delivery of different work packages be supplied	The preferred bidder will be supplied with a report front page and disclaimer page template. A detailed scope of work (including work package breakdown) will be included as part of the contract documentation. It will however be the responsibility of the preferred bidder to structure the delivery and compilation of work packages.
6	ITT document	Please provide a list of abbreviations	List of ITT abbreviations in alphabetical order: BST – British Summer Time CTV – Crew Transfer Vessel CV – Curriculum Vitae D## – Deliverable (number) DC – Daughter Craft DP – Dynamic Positioning EFMS – Electronic Fuel Management System EN – European Standards ERN – Environmental Regularity Number GBP – Great British Pound (£)



			<p>GHG – Greenhouse gas IEC - International Electrotechnical Commission IP – Intellectual Property ISO – International Organization for Standardization ITT – Invitation to Tender LiDAR – Light Distance and Ranging MSI – Motion Sickness Index O&M – Operations and Maintenance OEM – Original Equipment Manufacturer OWA – [the] Offshore Wind Accelerator SOV – Service Operation Vessel TWG – Technical Working Group UK – United Kingdom WP – Work Package</p>
7	ITT – detailed scope	In the WP1 description there is a reference to a ‘ <i>Standard for numbering of documents (to allow simplified referencing)</i> ’. Can you elaborate on whose document numbering that refers to?	The OWA partners would like to investigate whether there is currently a standard numbering system used for tender documentation, and if not an output of this project would be to suggest a logical Standard Numbering of Documents to allow simplified referencing.
8	ITT document	As mentioned in the ITT the OWA partners are to be a key stakeholder group for engagement. Will the delivery team have access to internal partner specialists to discuss their expectations and ambitions for the SOV tender documentation and processes	The OWA partners will endeavour to provide as much information as possible, as well as introducing internal specialists to input on the project where appropriate. This is however at partner discretion and the preferred bidder will be expected to independently engage with relevant stakeholders.